

## CUIZON BALLET CENTRE POLICIES FORM

### **PLEASE READ AND INITIAL NEXT TO EACH BULLET POINT TO CONFIRM THAT YOU UNDERSTAND THE POLICIES HEREIN.**

Tuition is by AutoPay. Please complete an AutoPay Authorization Form to have your Credit Card or Debit card billed on the 1st of each month. (Master Card, Visa, Discover, American Express)

\_\_\_\_\_ • All registration forms must be completed before attending any classes. New students can take one class for \$25. After this initial first class, \$25 Registration and monthly tuition must be paid; Auto pay is required.

\_\_\_\_\_ • \$25 registration fee is due upon enrollment. An annual \$25 registration fee is due at the start of our School Year Schedule. \$25 fee for insufficient funds.

\_\_\_\_\_ • OUR SCHOOL YEAR TUITION IS A COMMITMENT FROM SEPTEMBER THROUGH MID JUNE, AND IS BASED ON THE AVERAGE 4-WEEK MONTH. SOME MONTHS IN THE YEAR HAVE 5 WEEKS AND SOME HAVE LESS DUE TO HOLIDAYS AND STUDIO CLOSURES. FULL TUITION IS CHARGED DURING THIS TIME. NO CREDIT, PRORATING, OR REFUNDS WILL BE GIVEN FOR HOLIDAYS OR STUDIO CLOSURES. ALL TUITION IS NON-REFUNDABLE AND NON-TRANSFERABLE. **AMENDMENT: Students may make up their classes missed due to holidays in the holiday month only. Students may only take available classes at their level. If there are not available classes at the students' level the original policy applies in full.**

\_\_\_\_\_ • CUIZON BALLET CENTRE MUST BE NOTIFIED IN WRITING, OR BY EMAIL (cuizonballetcentre@gmail.com) OF REDUCTION OF CLASSES 30 DAYS IN ADVANCE, OR THE SAME TUITION WILL BE CHARGED FOR THE FOLLOWING MONTH. 30 DAYS NOTICE IS REQUIRED IN ADVANCE TO CANCEL TUITION.

\_\_\_\_\_ • Please notify Cuizon Ballet Centre when you desire to increase the number of classes, so changes can be made with auto pay.

\_\_\_\_\_ • Our Summer Schedule for Level 1 Intro to Ballet and Level 2 Foundational Ballet Technique will be announced at the end of the School Year Schedule. Tuition is to be paid in full when classes begin. All Summer Schedule and Summer Intensive payments are NON-REFUNDABLE and NON-TRANSFERABLE.

\_\_\_\_\_ • Students and parents will be required to sign a performance commitment form if they would like to participate in Cuizon Ballet Centre's spring performance. All students participating in the performance from Level III and up must take unlimited classes from March through the performance. Rehearsals for the Spring Performance begin in March and take place during class. Performance fee is NON-REFUNDABLE and NON-TRANSFERABLE.

\_\_\_\_\_ • There is a 24 hour cancellation policy for all privates which have been scheduled. If the private is not honored, the full amount of the private will be charged. All Payments are NON-REFUNDABLE and NON-TRANSFERABLE.

\_\_\_\_\_ • Cuizon Ballet Centre is an approved Vendor for Peak Prep Pleasant Valley, Golden Valley, and Blue Ridge Academy Charter Schools. All Charter School Payments are NON-REFUNDABLE and NON-TRANSFERABLE.

\_\_\_\_\_ • Parents of charter school students ADD \$15 per PO/INVOICE submission for processing fee. (This will vary based on Charter School procedures. Please ask if you have any questions). Also, if the

Charter School is not paying the full amount each month, the parent is responsible to pay the difference. If Charter School fails to pay students tuition, parents of students are responsible to pay in full. All Charter School Payments by the School or Parent are NON-REFUNDABLE and NON-TRANSFERABLE. If there is any discrepancy with the Charter School, the parent is responsible for all payments.

\_\_\_\_\_ • Makeup classes must be used within four weeks from the time missed (within the school year schedule) or they will be forfeited. Cuizon Ballet Centre will not adjust monthly tuition payments to allow for makeup classes. Students must be currently enrolled to attend makeup classes. Dancers must be enrolled in the same amount of classes in the month make-up classes are redeemed. Dancers cannot drop classes and use make-ups to take the dropped classes. Level 2 can fulfill makeups during Floor Barre and Stretch (when those classes are available). There are no makeup classes available for Level 1 at this time.

\_\_\_\_\_ • Due to the nature of physical activities, there are risks. Cuizon Ballet Centre teachers and staff are not liable for personal injuries, or loss of, or damage to, personal property.

### STUDENT GUIDELINES

\_\_\_\_\_ • All ballet dancers must have their hair pulled back neatly in a bun if long, or pulled away from the face if short.

\_\_\_\_\_ • Proper ballet attire is required:

**Girls:** pink or skin tone ballet slippers or pointe shoes, pink or skin tone tights and proper leotard color.

**Boys:** black leggings, white t-shirt, black or white shoes.

\_\_\_\_\_ • No chewing gum permitted in the studio.

\_\_\_\_\_ • No unruly behavior permitted in the studio.

\_\_\_\_\_ • All students must treat fellow dancers with respect.

If behavior is otherwise by the student or parents, the student will be dismissed.

\_\_\_\_\_ • No talking on cellphones inside of the studio.

\_\_\_\_\_ • We reserve the right to refuse service to anyone.

**Cuizon Ballet Centre** holds the highest standards of training. We take great care in your children, their progress and their wellbeing as dancers and human beings. The discipline of ballet can improve students lives in many ways. Cuizon Ballet Centre is designed to train students to the highest level. Open communication is necessary to design a plan on how students would like to use this training. To be a professional dancer, to dance at a high level and attend university, or because you want to dance and would like the best training possible. The care of proper training is the same for all dancers, but the intensity varies based on the student's desires.

**I have read and agree to abide by the policies herein.**

Student Name: \_\_\_\_\_

Parent/Guardian(print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_